T O W N O F S H E N A N D O A H

Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.
Shenandoah Town Office, 426 First Street, Shenandoah, Virginia
(540) 652-8164 www.townofshenandoah.com

Town Council & Staff
Clinton O. Lucas, Jr., Mayor
William Kite, Vice Mayor
Denise Cave, Council Member
Lynn Fox, Council Member
Brenda Haggett, Council Member
Ira Michael Lowe, Council Member
Chris Reisinger, Council Member
Daniel Rose, Town Attorney
Charlie Jenkins, Town Manager
Rodney Hensley, Chief of Police
Christl Huddle, Treasurer
Tonya Southers, Deputy Clerk
Angela Schrimscher, Town Clerk

Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

COUNCIL AGENDA – November 10, 2026 – REGULAR TOWN COUNCIL MEETING
FORMAL SESSION ..... COUNCIL CHAMBERS – 7 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Add or deduct to the agenda
5. Award Presentation: **None**
6. Receiving of Visitors: **Page County School Board**
7. Approval of Meeting Minutes for: **Regular Meeting Minutes-October 27, 2026**
8. Approval of Combined Account Disbursements Warrants **#44181 - #44212** in the amount of **$156,115.53,** dated **November 10, 2026**
9. Approval of Treasurer's Report in the amount of **$2,583,275.25** dated **November 6, 2026**
10. Correspondence
11. Council Committee Reports
    a. **Water & Sewer** (Chair Kite, Council Member Cave, and Lowe)
    b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Council Member Lowe)
    c. **Police, Safety & Judicial** (Chair Kite, Council Member Lowe, and Reisinger)
    d. **Taxation & Finance** (Chair Fox, Vice Mayor Kite, and Council Member Haggett and Lowe)
    e. **Parks & Recreation** (Chair Haggett, Council Member Lowe and Reisinger)
    f. **Industrial, Economic Development & Procurement** (Chair Cave, Council Member Haggett, and Lowe)
    g. **Community Service** (Chair Kite, Council Member Cave, and Haggett)
    h. **Personnel** (Chair Reisinger, Council Member Cave, Haggett, and Lowe)
12. Unfinished Business
13. New Business
14. Town Manager's Report
15. Mayor's Report
16. For the Good of the Town (Five [5] minute limit for each speaker)
17. Adjournment

MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
OCTOBER 27, 2026

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, October 27, 2026, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with a moment of silence.

The Pledge of Allegiance.

Add or deduct items on the agenda: None

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Brenda Haggett; and I. Michael Lowe.

Council Members absent were: Lynn Fox and Chris Reisinger.

Other Town Officials present were: Charlie Jenkins, Town Manager; Angie Schrimscher, Town Clerk; and Brandon Morris, Lieutenant.

Citizens present were: Gary Taylor (Red); Nathan Comer; Travis Tappy; Ethan Sours; and Skylar Sours.

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

Ethan Sours is requesting a permit; he would like to install a free library box at the Wig Wam Park.

A ***motion*** was made by Council Member Lowe, ***seconded*** by Council Member Haggett to approve a permit to allow Ethan Sours to install a free library box at Wig Wam Park.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Council Members Lynn Fox and Chris Reisinger
VOTE: Unanimous in favor of motion

OCTOBER 13, 2026 REGULAR MEETING MINUTES

A ***motion*** was made by Council Member Cave, ***seconded*** by Vice Mayor William Kite to approve the ***Regular Meeting Minutes*** held on October 13, 2026, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Council Members Lynn Fox and Chris Reisinger
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A ***motion*** was made by Council Member Haggett, ***seconded*** by Council Member Lowe, to approve the bills, dated **October 27, 2026,** in the **Combined Accounts Disbursement Warrants #44147 - #44180** in the amount of **$108,729.67** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Council Members Lynn Fox and Chris Reisinger
VOTE: Unanimous in favor of motion

TREASURERS REPORT

A ***motion*** was made by Council Member Cave, ***seconded*** by Council Member Lowe, to approve the **October 22, 2026,** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **$2,588,990.95** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Council Members Lynn Fox and Chris Reisinger
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received the September 2026 Shenandoah Police Department Activity Log for review.

#2-Received the September 2026 Shenandoah Police Department Vehicle Gas Log for review.

#3-Received a flyer from The Town of Shenandoah Museum and Welcome Center Curator Lora Turner about the Halloween event at the River Park on Saturday, October 31, 2026. There will be a costume parade at 4:30p.m. There will be pizza, water, and candy handed out, while supplies last. The Shenandoah River Park is located at 315 Morrison Road Shenandoah, VA 22849.

#4-Received a flyer from Town of Shenandoah Museum and Welcome Center Curator Lora Turner regarding a Veterans Service being held on November 14, 2026, at 2:00 p.m. at the Museum and Welcome Center located at 507 First Street, Shenandoah, VA 22849.

#5-Town Manager Charlie Jenkins noted the Page Valley Connect Kickoff for local officials will be on November 12, 2026 at 10:00 a.m. at the Page County Fire and EMS building Conference Center located on West Main Street, Stanley VA. The meeting will discuss Luray's new transit system.

WATER AND SEWER
(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted the Public Works crew used a contractor with a boring machine to help replace water lines.

Town Manager Charlie Jenkins reported multiple leaks at a one inch water line that connects to the 8-inch water main at the intersection of Shenandoah Avenue and Ninth Street. He noted 80 feet of waterline was replaced.

Town Manager Charlie Jenkins noted a tree had fallen onto the security fence at Well #1 causing minor damage. He added fence contractors have been contacted for repair.

Town Manager Charlie Jenkins reported a sewer line replacement is in progress at the 100th block of North Fourth Street. The project, executed at a depth of approximately 8 feet, required a

contractor due to the required use of a trench box. He noted approximately 100 feet of line had been replaced two years prior, and this was a continuation of that project. Town Manager Charlie Jenkins added the project required cutting of the roadway pavement and a paving contractor is scheduled to repair the street when feasible.

Town Manager Charlie Jenkins noted that the Town crews use the flow indicator on the water meter to help detect leaks at a residence, as it signals when water is moving through the meter into the home.

STREETS & PUBLIC PROPERTY
(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins reported the Public Works crew picked up 20 loads of brush during the Town's fall brush cleanup.

Town Manager Charlie Jenkins noted 17 houses are under construction or have been constructed in the Town of Shenandoah in 2026 so far.

Town Manager Charlie Jenkins spoke to the Town Council about setting up a meeting with the Page County School Board to come and speak at one of the Town Council meetings to discuss Shenandoah Elementary School plans.

Town Clerk Angela Schrimscher will reach out to the Page County School Board to set up plans for a specific date and time.

POLICE, SAFETY & JUDICIAL
(Chair Kite, Council Member Lowe, and Council Member Reisinger)

None during this period.

TAXATION & FINANCE
(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION
(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Chair Haggett noted the old truck has been repainted and is ready for pickup. She noted the designated area at Big Gem Park needs to be cleared of tree limbs and surfaced with gravel prior to returning the vehicle to its original site.

Town Manager Charlie Jenkins noted the new kiosk for the electrical box is being worked on at the Big Gem Park.

Chair Haggett inquired about the lights not working in front of the Town's sign at the Big Gem Park.

Town Manager Charlie Jenkins reported a work order for the Town sign's lights has been added to the work list and the Public Works crew will complete the repairs to the lights as soon as possible.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT
(Chair Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins reported he spoke with Keith Knupp, the new owner of the old Sullivan building. He noted Keith Knupp stated the building contains vacant office space and inquired if the Town Council had any suggestions for utilizing the extra space.

Chair Cave suggested using the spaces for a HUBZone for local businesses.

Town Manager Charlie Jenkins noted he will contact Page County Economic Development for resources.

Mayor Clinton O. Lucas, Jr. inquired as to why there has been a Holtzman work truck parked in front of the Exxon store for an extended period.

Town Manager Charlie Jenkins noted Holtzman has been conducting renovations to the store.

COMMUNITY SERVICE
(Chair Kite, Council Member Cave and Council Member Haggett)

Town Manager Charlie Jenkins noted a community member has requested permission to install a blessing box for food donations. Permission was granted to host the blessing box at the Museum.

PERSONNEL COMMITTEE
(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins noted Public Works employee Darrell Walters, plans to retire next year.

UNFINISHED BUSINESS

Town Manager Charlie Jenkins spoke to the Town Council about the revised policies and guidelines for the Accessories Dwelling Units.

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Cave to approve the revised policies and guidelines for the Accessories Dwelling Units.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Council Members Lynn Fox and Chris Reisinger
VOTE: Unanimous in favor of motion

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins reported a vacant lot located at the corner of Third Street and Shenandoah Ave was purchased by the Pentecostal Holiness Church and they are in the process of cleaning it up.

MAYOR'S REPORT

Mayor Clinton O. Lucas, Jr. noted a $100.00 donation was made from the Town to the Shenandoah Pentecostal Holiness Church in honor of Donnie Jewell. He also noted food was provided and delivered to the Jewell family.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Lowe, to adjourn the meeting at 8:00 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Council Members Lynn Fox and Chris Reisinger
VOTE: Unanimous in favor of motion

APPROVED:

Mayor, Clinton O. Lucas, Jr.

ATTESTED:

Angela Schrimscher, Town Clerk

APPROVAL OF BILLS

Council Meeting of November 10, 2026
General and Utility Disbursements
Warrants #44181 - #44212
In the amount of $156,115.53

Checks Issued - $85,145.28
Cash Disbursements - $70,970.25

SUBMITTED BY:
Christl C. Huddle
Treasurer

Check Listing

Date From: 10/23/2026 Date To: 11/10/2026
Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

Check Number	Bank	Vendor	Date	Amount
44181	1	BAUGHER, NATE	10/30/2026	**$95.79**
Invoice: 10302026		Inv Date 10/30/2026	Due Date 10/30/2026 Amt:	$95.79
10-705-0000		REIMBURSE FOR HALLOWEEN SUPPLIES		$20.79
10-712-0000		REIMBURSE FOR HALLOWEEN SUPPLIES		$75.00
			Total Distributed:	$95.79
44182	1	JR'S TIRE CENTER, INC	10/30/2026	**$84.29**
Invoice: 264584		Inv Date 10/06/2026	Due Date 10/30/2026 Amt:	$84.29
10-672-0000		2024 RAM - SERVICE		$84.29
			Total Distributed:	$84.29
44183	1	KPD, INC. PORT-A-JOHNS	10/30/2026	**$135.00**
Invoice: 164109		Inv Date 10/09/2026	Due Date 10/30/2026 Amt:	$135.00
10-672-0000		WIGWAM PORT-A-JOHN		$135.00
			Total Distributed:	$135.00
44184	1	LITTEN & SIPE	10/30/2026	**$577.81**
Invoice: 37504		Inv Date 10/15/2026	Due Date 10/30/2026 Amt:	$577.81
10-521-0300		LEGAL SERVICES		$577.81
			Total Distributed:	$577.81
44185	1	LOCAL GOV'T ATTYS OF VA, INC	10/30/2026	**$310.00**
Invoice: -1005052701		Inv Date 08/31/2026	Due Date 10/30/2026 Amt:	$310.00
10-512-0000		DANIEL ROSE MEMBERSHIP DUES		$310.00
			Total Distributed:	$310.00
44186	1	Pace Analytical Services, LLC	10/30/2026	**$82.00**
Invoice: 2630709249		Inv Date 10/07/2026	Due Date 10/30/2026 Amt:	$82.00
20-908-0000		TESTING SERVICES		$82.00
			Total Distributed:	$82.00
44187	1	RENT EQUIP RENTAL & SALES	10/30/2026	**$146.72**
Invoice: 61757		Inv Date 10/09/2026	Due Date 10/30/2026 Amt:	$146.72
10-612-0000		BIG GEM - SKID LOADER RENTAL		$146.72
			Total Distributed:	$146.72
44188	1	VALLEY CHEMICAL SOLUTIONS	10/30/2026	**$1,546.68**
Invoice: INV0566884		Inv Date 10/09/2026	Due Date 10/30/2026 Amt:	$1,546.68

Check Listing

Date From: 10/23/2026 Date To: 11/10/2026
Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

Check Number	Bank	Vendor	Date	Amount
20-803-0000		PLANT CHEMICALS		$285.61
20-903-0000		PLANT CHEMICALS		$1,261.07
			Total Distributed:	$1,546.68
44189	1	NEW TOWN CONSTRUCTION LLC	10/30/2026	**$2,800.00**
Invoice: 10022024-1		Inv Date 10/02/2026	Due Date 10/30/2026 Amt:	$2,800.00
20-990-0400		BORING FOR PA AVE WATER LINE		$2,800.00
			Total Distributed:	$2,800.00
44190	1	PAGE COUNTY CIRCUIT COURT	11/02/2026	**$50.00**
Invoice: 2611021636351971465		Inv Date 11/06/2026	Due Date 11/02/2026 Amt:	$50.00
20-215-0000		Misc-Garnishment		$50.00
			Total Distributed:	$50.00
44191	1	TOWN OF SHENANDOAH	11/02/2026	**$34,095.54**
Invoice: PAYROLL TRANSFE 11/2/2026		Inv Date 11/02/2026	Due Date 11/02/2026 Amt:	$34,095.54
10-108-0100		PAYROLL TRANSFER		$26,787.35
20-108-0100		PAYROLL TRANSFER		$7,308.19
			Total Distributed:	$34,095.54
44192	1	ANGELA SCHRIMSCHER	11/05/2026	**$29.96**
Invoice: 302166		Inv Date 10/26/2026	Due Date 11/05/2026 Amt:	$29.96
10-507-0000		NOTARY STAMP		$29.96
			Total Distributed:	$29.96
44193	1	AUTOZONE INC	11/05/2026	**$224.99**
Invoice: 3950		Inv Date 10/14/2026	Due Date 11/05/2026 Amt:	$224.99
10-559-0300		ARPA 2ND - TRUCK - JUMP BOX		$224.99
			Total Distributed:	$224.99
44194	1	DEAN HOME CENTER	11/05/2026	**$399.25**
Invoice: 245868/1		Inv Date 10/05/2026	Due Date 11/05/2026 Amt:	$19.99
10-672-0000		NEW LOCK FOR RIVER PARK RESTROOM		$19.99
			Total Distributed:	$19.99
Invoice: 245988/1		Inv Date 10/08/2026	Due Date 11/05/2026 Amt:	$84.90
10-672-0000		BIG GEM - QUIKRETE		$84.90
			Total Distributed:	$84.90
Invoice: 246025/1		Inv Date 10/09/2026	Due Date 11/05/2026 Amt:	$22.02
20-904-0000		FASTENERS, MENDING PLATE, TIE		$22.02

Check Listing

Date From: 10/23/2026 Date To: 11/10/2026
Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	$22.02
Invoice: 246169/1		Inv Date 10/15/2026	Due Date 11/05/2026 Amt:	$237.37
10-685-0800		BIG GEM ELECTRIC UPGRADE		$237.37
			Total Distributed:	$237.37
Invoice: 246613/1		Inv Date 10/30/2026	Due Date 11/05/2026 Amt:	$34.97
10-705-0000		LANDSCAPE FABRIC, CABLE TIES		$34.97
			Total Distributed:	$34.97
44195	1	EMMART OIL COMPANY	11/05/2026	**$2,613.34**
Invoice: 4121950		Inv Date 10/21/2026	Due Date 11/05/2026 Amt:	$313.46
10-606-0000		DIESEL		$313.46
			Total Distributed:	$313.46
Invoice: 4121951		Inv Date 10/21/2026	Due Date 11/05/2026 Amt:	$1,199.73
10-606-0000		UNLEADED FUEL		$799.82
20-906-0000		UNLEADED FUEL		$399.91
			Total Distributed:	$1,199.73
Invoice: 4121952		Inv Date 10/21/2026	Due Date 11/05/2026 Amt:	$1,100.15
10-706-0000		UNLEADED FUEL - POLICE		$1,100.15
			Total Distributed:	$1,100.15
44196	1	ENVIRONMENTAL SYSTEMS RESEARCH INST	11/05/2026	**$700.00**
Invoice: 26379264		Inv Date 10/05/2026	Due Date 11/05/2026 Amt:	$700.00
20-512-0000		ARCGIS ANNUAL SUBSCRIPTION		$700.00
			Total Distributed:	$700.00
44197	1	FORTILINE INC.	11/05/2026	**$2,855.40**
Invoice: 7592744		Inv Date 10/27/2026	Due Date 11/05/2026 Amt:	$1,761.40
10-559-0300		ARPA 2ND - METER BOXES		$1,587.54
10-604-0000		ARPA 2ND - METER BOXES		$173.86
			Total Distributed:	$1,761.40
Invoice: 7593151		Inv Date 10/22/2026	Due Date 11/05/2026 Amt:	$1,094.00
20-805-0000		METER BOXES, GASKET, PLUGS		$1,094.00
			Total Distributed:	$1,094.00
44198	1	J & M AUTO PARTS	11/05/2026	**$438.59**
Invoice: 354318		Inv Date 10/02/2026	Due Date 11/05/2026 Amt:	$143.24
10-604-0000		GLOVES, TAPE		$143.24

Check Number	Bank	Vendor	Date	Amount
		Total Distributed:		$143.24
Invoice: 354470		Inv Date 10/06/2026	Due Date 11/05/2026 Amt:	$43.99
10-604-0000		SOCKET SET		$43.99
		Total Distributed:		$43.99
Invoice: 354531		Inv Date 10/07/2026	Due Date 11/05/2026 Amt:	$11.95
10-604-0000		SCREWS, WASHERS, ETC		$11.95
		Total Distributed:		$11.95
Invoice: 354943		Inv Date 10/14/2026	Due Date 11/05/2026 Amt:	$2.46
10-604-0000		SCREW		$2.46
		Total Distributed:		$2.46
Invoice: 355045		Inv Date 10/16/2026	Due Date 11/05/2026 Amt:	$72.40
10-608-0000		EXHAUST FLUID, 9V BATTERY		$72.40
		Total Distributed:		$72.40
Invoice: 355209		Inv Date 10/20/2026	Due Date 11/05/2026 Amt:	$12.84
10-708-0000		DEGREASER, FUNNEL		$12.84
		Total Distributed:		$12.84
Invoice: 355230		Inv Date 10/21/2026	Due Date 11/05/2026 Amt:	$28.60
10-604-0000		HOSE CLAMP		$28.60
		Total Distributed:		$28.60
Invoice: 355344		Inv Date 10/23/2026	Due Date 11/05/2026 Amt:	$17.89
10-672-0000		SHOP TOWELS, ANTIFREEZE		$17.89
		Total Distributed:		$17.89
Invoice: 355364		Inv Date 10/23/2026	Due Date 11/05/2026 Amt:	$47.10
10-608-0000		LUBE, GREASE, PSF		$47.10
		Total Distributed:		$47.10
Invoice: 355421		Inv Date 10/26/2026	Due Date 11/05/2026 Amt:	$45.70
10-708-0000		2021 CHARGER - OIL		$45.70
		Total Distributed:		$45.70
Invoice: 355525		Inv Date 10/27/2026	Due Date 11/05/2026 Amt:	$12.42
10-672-0000		GASKET		$12.42
		Total Distributed:		$12.42
44199	1	JR'S TIRE CENTER, INC	11/05/2026	**$1,143.62**
Invoice: 264665		Inv Date 10/14/2026	Due Date 11/05/2026 Amt:	$45.00
10-708-0000		2020 EXPLORER - OIL CHANGE		$45.00
		Total Distributed:		$45.00

Check Listing

Date From: 10/23/2026 Date To: 11/10/2026
Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

Check Number	Bank	Vendor	Date	Amount
Invoice: 264689		Inv Date 10/15/2026	Due Date 11/05/2026 Amt:	$1,098.62
10-708-0000		2023 CHARGER - 4 TIRES, SERVICE		$1,098.62
			Total Distributed:	$1,098.62
44200	1	LUCAS, CLINTON O.	11/05/2026	**$57.62**
Invoice: 101526		Inv Date 10/15/2026	Due Date 11/05/2026 Amt:	$57.62
10-510-0000		REIMBURSE FOR FOOD		$57.62
			Total Distributed:	$57.62
44201	1	MARYLAND BIOCHEMICAL CO	11/05/2026	**$497.53**
Invoice: 6UU1107		Inv Date 06/26/2026	Due Date 11/05/2026 Amt:	$497.53
20-903-0000		PLANT CHEMICALS		$497.53
			Total Distributed:	$497.53
44202	1	Pace Analytical Services, LLC	11/05/2026	**$235.00**
Invoice: 2630711039		Inv Date 10/15/2026	Due Date 11/05/2026 Amt:	$106.00
20-908-0000		TESTING SERVICES		$106.00
			Total Distributed:	$106.00
Invoice: 2630711963		Inv Date 10/21/2026	Due Date 11/05/2026 Amt:	$129.00
20-908-0000		TESTING SERVICES		$129.00
			Total Distributed:	$129.00
44203	1	POLYTEC INC	11/05/2026	**$1,134.38**
Invoice: 271647		Inv Date 10/25/2026	Due Date 11/05/2026 Amt:	$1,134.38
20-903-0000		PLANT CHEMICALS		$1,134.38
			Total Distributed:	$1,134.38
44204	1	SHENANDOAH VALLEY ELECTRIC	11/05/2026	**$10,672.42**
Invoice: MONTHLY ACCTS OCT 26		Inv Date 10/30/2026	Due Date 11/05/2026 Amt:	$10,672.42
10-580-0600		THE MUSEUM		$104.07
10-580-0600		THE MUSEUM		$114.68
10-580-0600		THE MUSEUM		$120.29
10-602-0100		STREET LIGHTS		$3,472.40
10-602-0700		MAINT SHOP ELECTRIC		$114.30
10-602-0700		OLD MAINTENANCE BUILDING		$87.30
10-671-0000		BOAT LANDING ELECTRIC		$31.25
10-671-0000		340 N ENTRANCE SIGN		$31.49
10-671-0000		340 S ENTRANCE SIGN		$31.37

Check Number	Bank	Vendor	Date	Amount
10-671-0000		602 ENTRANCE SIGN		$32.35
10-671-0000		BIG GEM ELECTRIC		$39.30
10-671-0000		RESTROOM ELECTRIC		$52.42
10-671-0000		TENNIS COURT ELECTRIC		$84.15
10-711-0000		POLICE DEPT ELECTRIC		$77.93
10-711-0000		POLICE DEPT ELECTRIC		$165.63
10-871-0000		TOWN OFFICE ELECTRIC		$188.82
20-802-0200		WELL # 1 ELECTRIC		$698.29
20-802-0300		WELL #2 ELECTRIC		$1,149.44
20-802-0500		12TH STREET WELL ELECTRIC		$2,242.02
20-802-0600		WATER TANK ELECTRIC		$54.77
20-802-0800		TRENTON ELECTRIC		$31.25
20-802-0900		TENTH ST ELECTRIC		$52.75
20-802-1100		WELL HOUSE LANE ELECTRIC		$324.44
20-902-0000		SEWER PLANT ELECTRIC		$1,371.71
			Total Distributed:	$10,672.42
44205	1	SOUTHERS, TONYA R	11/05/2026	**$92.76**
Invoice: 1552		Inv Date 11/02/2026	Due Date 11/05/2026	Amt: $92.76
10-703-0000		POLICE HOODIES W LOGO		$92.76
			Total Distributed:	$92.76
44206	1	TREASURER OF VA	11/05/2026	**$114.50**
Invoice: 11042026		Inv Date 11/04/2026	Due Date 11/05/2026	Amt: $114.50
20-523-0000		WASTEWATER LICENSE APP - CHACON		$114.50
			Total Distributed:	$114.50
44207	1	TURNER CONSTRUCTION GROUP INC	11/05/2026	**$4,000.00**
Invoice: 10126		Inv Date 10/01/2026	Due Date 11/05/2026	Amt: $2,000.00
10-999-0100		BIG GEM PROJECT		$2,000.00
			Total Distributed:	$2,000.00
Invoice: 11126		Inv Date 11/01/2026	Due Date 11/05/2026	Amt: $2,000.00
10-999-0100		BIG GEM PROJECT		$2,000.00
			Total Distributed:	$2,000.00
44208	1	UPDIKE INDUSTRIES, INC.	11/05/2026	**$13,775.00**
Invoice: C255034		Inv Date 10/15/2026	Due Date 11/05/2026	Amt: $13,775.00

Check Number	Bank	Vendor	Date	Amount
10-610-0100		REFUSE CONTRACT		$12,500.00
10-610-0100		REFUSE-EXTRA BINS		$1,275.00
			Total Distributed:	$13,775.00
44209	1	VACORP	11/05/2026	**$272.42**
Invoice: MEMBER # 741 OCT 26		Inv Date 10/20/2026	Due Date 11/05/2026	Amt: $272.42
10-501-0500		HYBRID DISABILITY INSURANCE		$21.79
10-580-0500		HYBRID DISABILITY INSURANCE		$27.52
10-601-0500		HYBRID DISABILITY INSURANCE		$101.90
20-501-0500		HYBRID DISABILITY INSURANCE		$60.43
20-801-0500		HYBRID DISABILITY INSURANCE		$23.94
20-901-0500		HYBRID DISABILITY INSURANCE		$36.84
			Total Distributed:	$272.42
44210	1	VECTOR SECURITY	11/05/2026	**$260.56**
Invoice: 78649117		Inv Date 10/14/2026	Due Date 11/05/2026	Amt: $260.56
20-822-0000		ALARM SYSTEM AT NEW WELL		$44.95
20-822-0000		ALARM SYSTEMS AT 10TH ST WELL		$57.35
20-822-0000		ALARM SYSTEMS AT 12TH ST WELL		$53.71
20-822-0000		ALARM SYSTEMS AT TRENTON WELL		$57.35
20-922-0000		ALARM SYSTEMS AT SEWER PLANT		$47.20
			Total Distributed:	$260.56
44211	1	VISA	11/05/2026	**$4,610.72**
Invoice: 101826 CH		Inv Date 10/18/2026	Due Date 11/05/2026	Amt: $2,644.79
10-507-0100		CERTIFIED MAIL		$11.02
10-509-0000		TAX BILLING ENVELOPES, LABELS		$131.16
10-603-0000		UNIFORMS		$1,329.46
10-672-0000		UNIFORMS		$431.94
20-904-0000		COMPRESSOR MOTOR, GLOVES		$351.27

Check Number	Bank	Vendor	Date	Amount
20-912-0000		UNIFORMS		$389.94
			Total Distributed:	$2,644.79
Invoice: 09082026		Inv Date 08/31/2026	Due Date 11/05/2026	Amt: $704.65
10-710-0000		POLICE CELL PHONES		$513.38
10-872-0000		TOWN MANAGER CELL PHONE		$73.34
20-822-0000		WATER - TOWN CREW CELL PHONES		$78.62
20-922-0000		SEWER - TOWN CREW CELL PHONES		$39.31
			Total Distributed:	$704.65
Invoice: 101826 NB		Inv Date 10/18/2026	Due Date 11/05/2026	Amt: $231.52
10-703-0000		BOOTS - CLEM		$182.89
10-704-0000		POLICE TRAINING MEALS		$48.63
			Total Distributed:	$231.52
Invoice: 101826 CJ		Inv Date 10/18/2026	Due Date 11/05/2026	Amt: $493.58
10-604-0000		WATER		$25.76
10-672-0000		TOWN FLAGS - FIRST ST		$383.13
10-672-0100		WATER		$39.19
20-506-0000		POSTCARD STAMPS		$45.50
			Total Distributed:	$493.58
Invoice: 101826JC		Inv Date 10/18/2026	Due Date 11/05/2026	Amt: $292.61
10-704-0000		POLICE TRAINING MEALS		$112.63
10-705-0000		K-9 FOOD		$179.98
			Total Distributed:	$292.61
Invoice: 101826 DW		Inv Date 10/18/2026	Due Date 11/05/2026	Amt: $243.57
10-672-0100		INMATES MEALS		$243.57
			Total Distributed:	$243.57
44212	1	WINSUPPLY OF HARRISONBURG VA CO	11/05/2026	**$1,093.39**
Invoice: 195140 01		Inv Date 10/22/2026	Due Date 11/05/2026	Amt: $1,104.43
10-604-0000		BRASS FITTINGS		$1,104.43
			Total Distributed:	$1,104.43
Credit Memo 195140 01CM		CM Date: 11/03/2026	Available: 11/05/2026	Amt: ($11.04)
10-604-0000		195140 01CM		($11.04)
			Total Distributed:	($11.04)
32		Checks Totaling -		**$85,145.28**

Check Listing

Date From: 10/23/2026 Date To: 11/10/2026
Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

Check Number	Bank	Vendor	Date	Amount

Totals By Fund

	Checks	Voids	Total
10	$61,949.99		$61,949.99
20	$23,195.29		$23,195.29
Totals:	$85,145.28		$85,145.28

Trans Date	Trans Desc	Debit	Credit	Reference	ay To Nam
11/10/2026	VRS - Treasurer of Vir	$0.00	$17,653.34	VRS	
11/09/2026	FEDERAL PAYROLL TA	$0.00	$7,879.65	FEDERAL PAYROLL	
11/06/2026	HYBRID PAYROLL TAX	$0.00	$336.97	HYBRID PAYROLL T	
11/03/2026	STATE PAYROLL TAXE	$0.00	$1,265.00	STATE PAYROLL TA	
11/02/2026	ANTHEM BLUE CROSS	$0.00	$18,012.00	ANTHEM	
10/26/2026	FEDERAL PAYROLL TA	$0.00	$7,808.92	FEDERAL PAYROLL	
10/26/2026	STATE PAYROLL TAXE	$0.00	$1,244.00	STATE PAYROLL TA	
10/23/2026	HYBRID PAYROLL TAX	$0.00	$336.97	HYBRID PAYROLL T	
11/09/2026	FEDERAL PAYROLL TA	$1,018.72	$0.00	FEDERAL PAYROLL	
10/26/2026	FEDERAL PAYROLL TA	$1,018.32	$0.00	FEDERAL PAYROLL	
11/09/2026	FEDERAL PAYROLL TA	$4,356.12	$0.00	FEDERAL PAYROLL	
10/26/2026	FEDERAL PAYROLL TA	$4,354.10	$0.00	FEDERAL PAYROLL	
11/09/2026	FEDERAL PAYROLL TA	$2,504.81	$0.00	FEDERAL PAYROLL	
10/26/2026	FEDERAL PAYROLL TA	$2,436.50	$0.00	FEDERAL PAYROLL	
11/03/2026	STATE PAYROLL TAXE	$1,265.00	$0.00	STATE PAYROLL TA	
10/26/2026	STATE PAYROLL TAXE	$1,244.00	$0.00	STATE PAYROLL TA	
11/10/2026	VRS - Treasurer of Vir	$3,166.74	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$87.37	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$88.34	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$88.34	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$87.37	$0.00	HYBRID PAYROLL T	
11/02/2026	ANTHEM BLUE CROSS	$908.00	$0.00	ANTHEM	
11/10/2026	VRS - Treasurer of Vir	$1,289.52	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$12.73	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$6.37	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$6.37	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$12.73	$0.00	HYBRID PAYROLL T	
11/02/2026	ANTHEM BLUE CROSS	$17,104.00	$0.00	ANTHEM	
11/10/2026	VRS - Treasurer of Vir	$751.34	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$16.08	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$16.08	$0.00	HYBRID PAYROLL T	
11/10/2026	VRS - Treasurer of Vir	$4,000.98	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$59.53	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$66.55	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$59.53	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$66.55	$0.00	HYBRID PAYROLL T	
11/10/2026	VRS - Treasurer of Vir	$945.38	$0.00	VRS	
11/10/2026	VRS - Treasurer of Vir	$7,499.38	$0.00	VRS	
11/10/2026	VRS - Treasurer of Vir	$0.00	$5,374.80	VRS	
11/09/2026	FEDERAL PAYROLL TA	$0.00	$2,332.04	FEDERAL PAYROLL	
11/06/2026	HYBRID PAYROLL TAX	$0.00	$266.22	HYBRID PAYROLL T	
11/03/2026	STATE PAYROLL TAXE	$0.00	$402.00	STATE PAYROLL TA	
11/02/2026	ANTHEM BLUE CROSS	$0.00	$5,184.00	ANTHEM	
10/26/2026	FEDERAL PAYROLL TA	$0.00	$2,228.12	FEDERAL PAYROLL	

Trans Date	Trans Desc	Debit	Credit	Reference	ay To Nam
10/26/2026	STATE PAYROLL TAXE	$0.00	$380.00	STATE PAYROLL TA	
10/23/2026	HYBRID PAYROLL TAX	$0.00	$266.22	HYBRID PAYROLL T	
11/09/2026	FEDERAL PAYROLL TA	$289.14	$0.00	FEDERAL PAYROLL	
10/26/2026	FEDERAL PAYROLL TA	$278.10	$0.00	FEDERAL PAYROLL	
11/09/2026	FEDERAL PAYROLL TA	$1,236.32	$0.00	FEDERAL PAYROLL	
10/26/2026	FEDERAL PAYROLL TA	$1,189.12	$0.00	FEDERAL PAYROLL	
11/09/2026	FEDERAL PAYROLL TA	$806.58	$0.00	FEDERAL PAYROLL	
10/26/2026	FEDERAL PAYROLL TA	$760.90	$0.00	FEDERAL PAYROLL	
11/03/2026	STATE PAYROLL TAXE	$402.00	$0.00	STATE PAYROLL TA	
10/26/2026	STATE PAYROLL TAXE	$380.00	$0.00	STATE PAYROLL TA	
11/10/2026	VRS - Treasurer of Vir	$886.88	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$67.68	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$70.81	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$70.81	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$67.68	$0.00	HYBRID PAYROLL T	
11/02/2026	ANTHEM BLUE CROSS	$908.00	$0.00	ANTHEM	
11/10/2026	VRS - Treasurer of Vir	$2,828.40	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$35.30	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$17.65	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$35.30	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$17.65	$0.00	HYBRID PAYROLL T	
11/02/2026	ANTHEM BLUE CROSS	$4,276.00	$0.00	ANTHEM	
11/10/2026	VRS - Treasurer of Vir	$653.68	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$13.99	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$6.99	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$6.99	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$13.99	$0.00	HYBRID PAYROLL T	
11/10/2026	VRS - Treasurer of Vir	$1,005.84	$0.00	VRS	
11/06/2026	HYBRID PAYROLL TAX	$21.52	$0.00	HYBRID PAYROLL T	
11/06/2026	HYBRID PAYROLL TAX	$32.28	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$32.28	$0.00	HYBRID PAYROLL T	
10/23/2026	HYBRID PAYROLL TAX	$21.52	$0.00	HYBRID PAYROLL T	
		$70,970.25	$70,970.25		

TOWN OF SHENANDOAH
TREASURER'S REPORT

November 6, 2026

GENERAL FUND		ACCOUNT BALANCE	
	CHECKING ACCOUNT	$	442,357.98
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (INFRASTRUCTURE)	$	-
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	$	335.40
	CHECKING ACCOUNT - FIRE CO PPE GRANT FUNDS	$	27,684.33
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	$	57,899.79
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED (Pioneer)	$	12,544.72
	PAYROLL ACCOUNT - BRB	$	50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	$	29,957.61
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	$	13,642.26
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	$	24,827.63
	GENERAL CERTIFICATES OF DEPOSIT	$	-
UTILITY FUND			
	CHECKING ACCOUNT	$	411,570.00
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	$	203,945.93
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	$	241,996.48
	PAYROLL ACCOUNT - BRB	$	50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	$	277,380.04
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	$	139,307.84
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	$	13,642.26
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	$	29,957.61
	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED (Pioneer)	$	656,125.37
	TOTAL OF ALL FUNDS	$	2,583,275.25

Submitted by:
Christl C. Huddle, Treasurer

11/6/2026

APRA Grant closed as of 11/6/2026
Remaining balance to be spent before
12/31/2026

ARPA 2nd Tranche Funds Summary
Balances remaining

Project	Amount
Water & Sewer Lines	$ (0.04)
Maryland Avenue Sewer	$ -
New Well from ARPA 2nd	$ -
Chevy Truck	$ 335.44
Ram Truck	$ -
Infrastructure	$ -
OBLIGATED BUT NOT SPENT	$ 335.40
BALANCE NOT YET OBLIGATED	**$ (0.00)**
BALANCE OF REMAINING ARPA 2ND TRANCHE	$ 335.40

From ARPA 1st Tranche funds:

Designated for New Well	$ -
TOTAL AVAILABLE FUNDS FOR NEW WELL	$ -

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(10/01/2026 - 10/31/2026)

<No Event Type Specified>	3	4-Wheelers	1
911 Accidental Dial	3	911 Hang-up	1
Administrative Duties	5	Alarm Activation	1
Animal Complaint	1	Arrest	1
Assist Another SPD Officer	1	Assist Fire Department	2
Assist Other Department	4	Assist Page County	6
Assist PCSO-Primary	3	Assist Rescue Squad	3
BOL	3	Business Interaction	8
Call Complainant	12	Civil Dispute	5
Civil Issue	4	Commercial Alarm	1
Community Interaction	60	Consensual Encounter	2
Court Appearance	2	DIP	1
Disabled Vehicle	1	Disorderly Conduct	5
Domestic	3	ECO/Mental Subject	2
Extra Patrol	77	Fire	1
Foot Patrol	24	Fraud	2
Identity Theft	1	Internet Crime	1
Investigation	72	Juvenile Issue	2
K-9 Free Air Sniff	1	Larceny	2
Meet Complainant	15	Noise Complaint	3
Open Door/Window	1	Overdose	1
Paper Service	2	Parking Violations	1
Police Service	51	Probation Search	18
Property Check	219	Property Damage	1
Public Service	25	Reckless Driving	1
Ride by Property Check	295	Scam	1
Speak to Complainant by Phone	1	Special Assignment	1
Stationary Radar	6	Summons Issued	3
Suspicious Activity	2	Suspicious Person	2
Suspicious Vehicle	2	Town Code Violation	1
Traffic Complaint	6	Traffic Control	9
Traffic Crash	2	Traffic Stop	25
Transport	1	Trespassing	2

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(10/01/2026 - 10/31/2026)

Vehicle Maintenance	4	Warning	20
Warrant Service	3	Welfare Check	2

Total Number of Events: 1,053

Felony: 2

Misdemeanor: 1

Summons: 3

Activity Log Vehicle Summary

Shenandoah Police Department

(10/01/2026 - 10/31/2026)

Vehicle Number:	Vehicle Description:		Miles Driven:	Gas Used:	Mileage:
V601	2020 Chevrolet Tahoe		397.0	53.0	63,139
V602	2020 Ford Explorer Vin 7911		509.0	56.0	27,301
V603	2021 Dodge Charger Vin 3366		1,355.0	86.9	51,850
V604	2017 Ford Explorer		48.0	10.0	73,184
V605	2020 Ford Explorer 7910		71.0	12.4	56,538
V606	2023 Charger Vin 3851		400.0	73.1	29,281
V607	2016 Charger Spare				76,400
Vehicles:	**7**	**Totals:**	**2,780.0**	**291.4**	

Town of Shenandoah Museum, Welcome Center & Covid Information
507 First Street Shenandoah, VA 22849
540-652-8773
ljenkins@townofshenandoah.com

There were 159 visitors to the Museum in October. This includes the 30 who attended the Meet the Author event on October 3.

In addition, there were 36 individuals who came in for various print jobs.

Lora Turner

Museum Curator

cmccoy@townofshenandoah.com

From: slfrf@treasury.gov
Sent: Thursday, November 5, 2026 4:07 PM
To: cmccoy@townofshenandoah.com
Subject: Access your Official Award Closeout Notice: SLFRF

Dear Chrystal Huddle,

We are writing regarding 's participation in the State and Local Fiscal Recovery Funds (SLFRF) program.

This email is to notify you that Treasury has issued a "Final Closeout Award Notice" regarding your SLFRF award. Treasury has completed its review of your closeout submission and determined that your SLFRF award has been successfully closed.

Please click on one of the following links, which will direct you to the notification center located in the Treasury Portal where you can review and download the full text of the official notice for your records.

- For ID.me users click here.
- For Login.gov users click here.

No further *Project and Expenditure Reports* or closeout actions are required unless Treasury contacts you regarding your award in the future.

Please note that closeout does not end all recipient responsibilities. Recipients must continue to comply with applicable award requirements, including record retention requirements.

Thank you for your participation in the SLFRF program.

Regards,

Office of Capital Access (OCA)
U.S. Department of the Treasury

Memorandum

TO: Mayor and Town Council

FROM: Christl Huddle, Treasurer; Lora Jenkins, Museum Curator

DATE: November 10, 2026

SUBJECT: Town of Shenandoah Website

CivicPlus, who provides the domain hosting for the Town's website, is migrating to a new platform, effective February 1, 2027. The upgrade to the new platform should make the website easier to navigate for users, as well as increase security and make the website more ADA compliant.

A copy of the agreement with the projected cost of the upgrade is attached. The Town's website was developed by CivicPlus and this upgrade is required since the old platform will be obsolete. (Note: any additional features we choose to add to our website in the future will be at an additional cost to the Town.)

Please make a motion to approve the new contract with CivicPlus, in the amount of $5,300, with an annual renewal increase of 5%.

Thank you.

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-94705-1
CivicPlus Pricing Approval Date: 10/27/2026 2:05 PM
Expires On: 12/16/2026

Client:
Town of Shenandoah, VA

Bill To:
SHENANDOAH TOWN, VIRGINIA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Aleeda Crawley		aleeda.crawley@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup (http://URL)	USD 0.00
1.00	Municipal Websites Central: Migration Standard Implementation	Includes full setup and configuration of the approved website design	USD 0.00
1.00	Municipal Websites Central: Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated	USD 0.00
1.00	Municipal Websites Central: Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.	USD 0.00
1.00	Municipal Websites Central: Blended Training	Included blended system training, online learning paired with access to a trainer for a 1-hour for questions and learning reinforcement.	USD 0.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Municipal Websites Central: Starter Standard Annual Fee	Municipal Websites Central : Starter Standard Annual Fee	USD 3,986.00

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection	USD 514.00
1.00	Municipal Websites Central: Starter Hosting and Security Annual Fee	Municipal Websites Central: Module Based Hosting and Security Annual Fee	USD 800.00
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: URL	USD 0.00
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: URL	USD 0.00

Total Investment - Initial Term	USD 5,300.00
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	2/1/2027 - 1/31/2028, Renewal Term 2/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Town of Shenandoah Museum and Welcome Center and the Shenandoah River Chapter, NSDAR to Co-Host Veterans Service on November 14

SHENANDOAH, VA — The Town of Shenandoah and the Shenandoah River Chapter, NSDAR invites the public to join them for a special patriotic evening honoring our nation's veterans on **November 14 at 2:00 p.m.** at the Town of Shenandoah Museum and Welcome Center, located at 507 First Street, Shenandoah, Virginia.

The program will feature **Captain James "Ros" Poplar III, U.S. Navy (Retired)**, as guest speaker. Captain Poplar brings an impressive 30-year career as a surface warfare officer, during which he commanded two ships and an amphibious squadron. A Vietnam-era veteran and veteran of Operation Desert Storm, he also served on the Joint Staff, the Secretary of the Navy Staff, and the Chief of Naval Operations Staff.

Throughout his distinguished military career, Captain Poplar received numerous awards, including the Defense Superior Service Medal and four awards of the Legion of Merit. He is also a qualified Navy parachutist and a survivor of the September 11, 2001, terrorist attacks.

Following his retirement from military service, Captain Poplar continued his commitment to public service through leadership roles in several community organizations. He serves on the Board of Directors of the Virginia Veterans Services Foundation, which provides vital support to Virginia's veterans and their families. He is also a noted author whose professional articles and opinion pieces have appeared in military publications, historical journals, and regional newspapers.

The Town of Shenandoah and the Shenandoah River Chapter, NSDAR are honored to welcome Captain Poplar for this special occasion and looks forward to an evening of patriotism, remembrance, and appreciation for the men and women who have served our country.

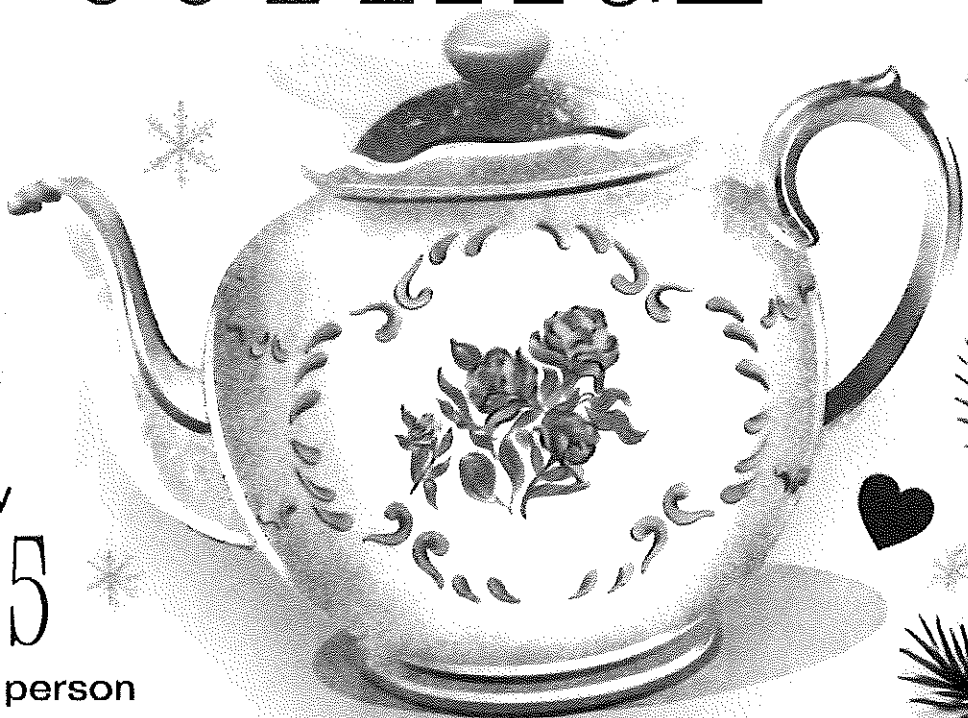
Event Details:

- **Date:** November 14
- **Time:** 2:00 p.m.
- **Location:** Town of Shenandoah Museum and Welcome Center
- **Address:** 507 First Street, Shenandoah, VA 22849
- **Admission:** Free
- **Refreshments:** Light refreshments will be provided

Everyone is welcome to attend this special event. We encourage community members, veterans, families, and friends to join us for an evening celebrating the service and sacrifice of our nation's veterans.

For more information, please contact Events Coordinator Lora Jenkins at **(540) 652-8773**.

Tea Party
AT THE COTTAGE



Only
$25
*per person

SAT DECEMBER 5, 2026
12:30 PM.

Stevens Cottage

201 Maryland Avenue
Shenandoah, VA 22849

Call Nancy Karnes for tickets (540) 742-1141



Meet Santa at the Town of Shenandoah Museum

Dec 12 11:00-12:00
1:00-4:00

Bring your camera

507 First St,
Shenandoah, VA 22849



19th Annual Stevens Cottage Lamplight Dinner

Sponsored by Shenandoah Heritage Center

Saturday, December 12,2026

6:00 pm seating - $30 per person

SEATING IS LIMITED!!

Five Course Dinner Menu:

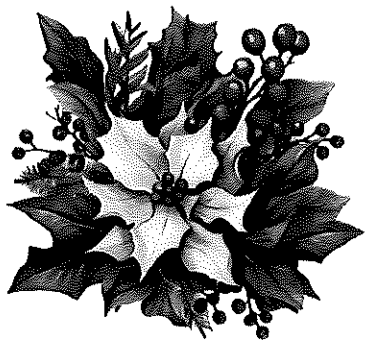
Shrimp Cocktail

Tomato Basil Soup
Garden Salad
Roast Pork Loin with Cinnamon-scented Cranapple Sauce
Whipped Potato Casserole
Holiday Green Beans
Assorted Desserts
Warm Bread
Wassail Bowl

Please contact

NancyKarnesat(540)742-1141
to reserve your seat

Proceeds to benefit restoration projects at Stevens Cottage





Christmas Tree Lighting

12.12.2026 AT 6:00 PM

BIG GEM PARK
736 FOURTH STREET
SHENANDOAH, VA 22849

JOIN THE TOWN OF SHENANDOAH IN LIGHTING OUR CHRISTMAS TREE. BRING THE WHOLE FAMILY OUT AND ENJOY THE SIGHTS AND SOUNDS OF CHRISTMAS